

# SCHEDULE

## Seminar: How to become a Supplier of the Nuclear Industry

DAY 1	
10.00– 10.30	<b>Registration of the Participants</b> <b>Event Opening</b> Goals setting. Program discussion.
10.30-11.30	<b>Rosatom Unified Procurement Management System (RPMS)</b> <ul style="list-style-type: none"> <li>• Procurement methods. Dates. Procurement forms.</li> <li>• Procurement procedure</li> <li>• Refusal to purchase</li> </ul>
11.30-11.45	COFFEE-BREAK
11.45-12.30	<b>Selection and Evaluation Criteria</b> <ul style="list-style-type: none"> <li>• Requirements for bidders</li> <li>• Procurement features for international project</li> <li>• Supplier audit</li> </ul>
12.30 – 13.30	LUNCH
13.30-15.00	<b>Conclusion and Execution of the Contract based on the Results of Procurement Procedures:</b> <ul style="list-style-type: none"> <li>• General provisions</li> <li>• Pre-negotiations</li> <li>• Consequences of the participant's evading from the contract conclusion</li> <li>• Contract enforcement</li> <li>• Participant's refusal to conclude a contract. Termination of the contract. Consequences.</li> </ul>
15.00-15.15	COFFEE-BREAK
15.15-16.00	<b>Procurement Control:</b> <ul style="list-style-type: none"> <li>• Goals, objectives and principles of the AC</li> </ul> Rights and time to complain
DAY 2 (Practical Part)	
10.00-11.00	Reviewing the structure of procurement documentation
11.00-12.30	Consideration of the forms required to fill the mandatory requirements: Mandatory requirements for the participants of the procurement, not dependent on the subject of the procurement, established in each documentation on the procurement
12.30 – 13.30	LUNCH
13.30-15.00 ( including 15 min break	Features of the establishment of requirements for the procurement of goods. Filling out standard forms: <ol style="list-style-type: none"> <li>1) application for participation in the procurement</li> <li>2) documents confirming the fact of providing security for the fulfillment of the purchaser's obligations</li> <li>3) cost summary table</li> <li>4) delivery schedule</li> <li>5) schedule of services</li> <li>6) payment schedule</li> </ol> other documents specified in the procurement documentation
15.00-15.30	<b>Final Discussion. Answering questions</b>
15.30-16.00	<b>Certificates Presentation</b>